



STATE OF VERMONT
OFFICE OF LEGISLATIVE COUNCIL
INFORMATION TECHNOLOGY

MEMORANDUM

To: Legislative Staff Information Systems Team
From: Kevin Moore, Deputy Director for Information Technology
Date: September 14, 2017
(Revised: October 31, 2017)
Subject: Proposed Projects for Inclusion in FY19 IT Budget

The IT department recommends the inclusion of the below projects for the FY19 IT Budget. While these projects are significantly less expensive than proposed projects in years past, they are much more time consuming and critical to the operations of the General Assembly. The costs associated with the below projects are only preliminary estimates and would need to be confirmed by vendor quotes. Please note, this list does not include annually recurring projects such as workstation replacements, laptop replacements, software renewals, infrastructure replacements, etc.

Projects with a budgetary impact:

1. Microsoft Office –

- Upgrade Microsoft Office suite to current revision (likely Office 2016).
- Expand availability to all staff and members, regardless of device.
- Renew Microsoft Enterprise Agreement to begin using Office 365 licensing model.
- Review, Analyze, and Convert/Transfer, MS Office 2010 customization to the new version.

Costs:

- \$35,000.00 - For expanded licensing.
- \$25,000.00 - For hiring consulting company to assist with migration of 2010 customization to 2016 install.

Total: \$60,000 – (This is not produced with vendor quotes. It is only an estimate.)

2. OpenText eDocs (DM)

- In partnership with the vendor, install and configure a new “clean” system, to meet today’s needs vs. continuing to migrate original DM system to new revisions.
- Verify functionally to include connections to IRC xmLegislator and Microsoft Office.

Costs:

- \$50,000.00 - OpenText professional services to assist with installation design and configuration.
- \$5,000.00 - IRC development time for testing and reconfiguration of DM connection in xmLegislator.

Total: \$55,000 – (*This is not produced with vendor quotes. It is only an estimate.*)

Grand Total: \$115,000.00

Other projects:

3. Legislative Appointments Database

The Legislative Appointments Database is an ongoing project, and at this time it is unknown if there will be a budgetary impact for FY 19. The intent of the project is to centralize the reporting of all Legislative appointments so that accurate data can be consumed by various offices throughout the General Assembly, on demand.

This project may, or may not, use data from the IRC xmLegislator bill tracking database, in order to produce its reports. If it is determined desirable to use the IRC xmLegislator bill tracking database, there may be a need for IRC to further develop its existing appointments section of the application, in order to accommodate additional data points requested by the stakeholders. If this is indeed the case, this project may have a budgetary impact sometime in the future. Due to the early nature of this project, we do not have a cost estimate at this time.

Please note, this project has a large number of stakeholders throughout the General Assembly, and by request of the Office of the Senate Secretary is being added to this list to ensure the widest dissemination.